

## Lesson 2: Company structure

### 1 Organogram

Decide where the cards fit in the organogram.

**organogram** countable noun /ɔr'gæni,græm/

a drawing or plan that gives the names and job titles of all the staff in an organization or department, showing how they are connected to each other

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### 2 Who works with whom?

Read the example sentences and then write more.

#### Useful expressions

*responsible for*

*report to*

*liaise with*

*work under*

*work for*

*work in (a team, department)*

*in charge of*

Examples:

Ivy is responsible for the lunches in the canteen.

Yuri and Nicole report to Murat.

Andi liaises with Jasmine.

Lee works under Ralph.

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### 3 In my company / department

Does your company structure look like this? Draw a diagram that includes your own position in the box below. Talk about how your company or department is structured and who works with whom. Ask questions, e.g. Who do you report to? What are you responsible for?

Then write a few sentences about your own position.



### 4 Extension

Invent and write the texts for the three missing cards:

- Sales Manager
- Finance Manager
- Facilities Manager

**Business TOP TRUMPS ORGANOGRAM WORKSHEET**

