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Degree: BS, Management, Marketing, Informational Systems.

Job Target: An internship position with a large corporation.

Strategy: Highlighted the levels of responsibility in work experiences, eagerness to expose herself to many areas, and ability to manage many activities—drew out skills an employer wants to see.

Bridgett Dearborn

dear3@mail.com

Home Address
109 E. Maple St.
Rensselaer, IN 47978

Telephone
Home: (219) 866-6000
School: (219) 865-1021

Objective

A corporate internship in Management, Marketing, Information Systems

Education

Saint Joseph's College; Rensselaer, IN

Bachelor of Science in Management, Marketing, Informational Systems (MMIS)

Anticipated graduation: May 2004

Minor in Accounting
GPA: 3.48/4.0

Work Experience

Intern: Saint Joseph's College Career Center; Rensselaer, IN — August 2001—current

- Student liaison for Career Fest — communicate and market the benefits of participating in the annual career fair to students, faculty, and alumni.
- Develop marketing strategies and communications to student body and SJC constituents on Career Center services, special events, and activities.
- Develop and maintain web pages for Career Center website.

Manager: McDonald's; Rensselaer, IN — February 1998—current

- Open and close the store, which involves counting and recording deposits up to \$4,000.
- Have developed communication and leadership skills pertinent in working in a customer-service business as a leader.
- Determined placement and promotion of Point of Purchase (POP) displays in an effort to attract customer attention.

Associate: National Company; Rensselaer, IN — Summer 2001

- Trained in multiple departments and took initiative to learn the various stages of product development.
- Worked in a team of two, frequently producing 25% more than team of three on other shift.
- Invited by upper management at corporate level to apply for internship at corporate headquarters in North Carolina.
- Company chairperson for company's first participation in the American Cancer Society's Relay for Life. Secured over 27% employee participation in this community event.

Extracurricular Activities

- Vice President sophomore class — 2001–2002
- College Democrats — 2001–2002 (Treasurer — 2002)
- Co-captain for American Cancer Society — Relay for Life — 2001–2002
- Judiciary Task Force Committee member
- Students In Free Enterprise — 2001–2002 (advertising committee chairperson — 2001–2002)
- SJC Investment Club — 2000–2002
- "Observer" (school newspaper) — 2002–2002 (circulation manager — 2001)
- Student Union Board — advertising chair — 2001

Career Portfolio available upon request

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Degree: BS, Computer Science.

Job Target: Systems analyst/programmer.

Strategy: Used challenge/action/results format to really get across abilities as a problem-solver and troubleshooter.

SUMAN TOMAN

128 Nelson Road
Rocklin, CA 95677

E-mail: stoman@bigpool.com

Residence: (916) 555-4444
Mobile: (510) 555-3432

**SYSTEMS ANALYST • PROGRAMMER
NETWORKING • DATABASE DESIGN • SYSTEMS ANALYSIS • PROGRAMMING**

IT graduate committed to delivering high-quality, responsive services. Practical projects and teamwork experiences during degree studies have revealed exceptional strengths in critical problem solving, analysis, project leadership, and technical troubleshooting. Easily adapt to change, with eagerness towards learning and expanding capabilities. Solid background in customer-centered work environments underscores commitment to high-quality service delivery and rapid response. **Acknowledged for:**

- Consistently working as a contributing team member while achieving critical deadlines for project completion.
- Capacity to interpret and communicate technical concepts to non-technical users.
- Outstanding program debugging and problem-analysis expertise; proven ability to assess and hurdle obstacles; viewed as an exceptional troubleshooter.

EDUCATION

BACHELOR OF COMPUTER SCIENCE, University of California at Berkeley (2003)

TECHNOLOGY SKILLSET

Operating Systems: Unix, Windows 95/98/ME/2000, DOS

Languages: Java, C, Oracle, SQL, UML, XML, Visual Basic, Perl, HTML

Applications: SQL Server, Microsoft Office, Pkzip, CuteFTP

PROJECT & TEAMWORK EXAMPLES

CHALLENGE	Stimulate effective client-server communication on an unreliable network that loses connectivity after a series of drops, duplicates, delays, and bit errors within packets.
ACTION & RESULTS	Programmed system to utilize stop and wait protocol. Client received complete error-free files from file server, directory server, POP server, and HTTP server.
CHALLENGE	Provide user interactivity with racing-car environment defined by Bezier curve, and later extend solution to 3D, introducing car movement/control, night/day environments, scenic backgrounds, and driving hazards.
ACTION & RESULTS	Exploited TED (track editor), implementing rotate, scale, select, and reshape tools. Successfully completed project on time to specification with full user interactivity.
CHALLENGE	Design relational database for insurance company.
ACTION & RESULTS	Designed database implementing entity-relationship schema, relational schema, SQL queries, and updates; HTML/PHP web interface, on time, to specification.
CHALLENGE	Design simplified Ticketek system using B-Toolkit.
ACTION & RESULTS	Analyzed and designed system functionalities using DFDs, ER, and diagrams. Produced written report including detailed analysis and design processes, and presented findings on software engineering challenges faced with creating new accounts and login facilities, ticket booking and payment procedures, price and event updates, event browsing, and credit-card validation.
CHALLENGE	Feasibility study of automated supermarket stock-control system using SDLC lifecycle.
ACTION & RESULTS	Defined problem, recommended solutions, and conducted feasibility assessment. Produced detailed feasibility report and oral presentation of proposal.

EMPLOYMENT EXPERIENCES

MYER GRACE BROS, Rocklin, CA, Sales Assistant	May 00–Present
BURGER BARNY, Customer Service Crew Member	Jul 99–Apr 00
SEMINAR MARKETERS, Berkeley, CA, Telesales Representative	Sep 98–Apr 00

REFERENCES UPON REQUEST

NICK RUHN	
6109 Rosemont Street Long Beach, CA 90888	
<u>Residence: (555) 555-6666</u> <u>e-mail: nlrhn21@hotmail.com</u>	
OBJECTIVE	To obtain a challenging position in a progressive company, utilizing abilities developed through experience and education, with the opportunities for professional growth based on performance.
EDUCATION	<u>California State University</u> , Fullerton. B.A. degree expected 12/06 Major: Business Administration Concentration: Management Information Systems GPA in major: B average
EXPERIENCE	<u>Cool Fuel Incorporated</u> , Paramount, CA. 9/2000–Present Position: Technical Support Intern Duties: Assisted in the transition from Windows NT to Windows Server 2003. Performed administrative duties on the network, provided technical support on the network and user level, wrote programs for company reports in Visual Basic, Excel, and Crystal Reports. <u>CSU Business School Computer Lab</u> , Fullerton, CA 2004–06 Position: Lab technician Duties: Managed the school's computer lab facilities. Provided technical support to faculty, administrators, and students. <u>Trader Joe's</u> , Long Beach, CA 2002–04 Position: Clerk Duties: Customer service, order writing, stocking, and coordinating employees in distributing work duties.
SPECIAL SKILLS	Visual Basic, SQL, Microsoft Access, C++, Microsoft Office, Windows 95/98/XP, Windows NT/2003, knowledge of networking and TCP/IP, the ability to learn software, strong written and oral communication skills, strong organizational skills, and a team player.
INTERESTS	Snowboarding, surfing, mountain biking, running, and a lover for the outdoors.

FIGURE 6-1 An example of an ineffective résumé

Striking the Right Balance

As you can see, a recent college grad's résumé needn't appear skimpy or unimpressive. Draw on the knowledge you've acquired, the practical projects you've worked on, and your internships and part-time jobs. Demonstrate your ability and willingness to handle a responsible full-time position, even if it is your first such job.

Mehal Upahyaha		mupahyaha@gmail.com
124 Elm Street • San Mateo, CA 88767 • 889-909-9878		
Java • J2EE • EJB • Weblogic • Websphere • Hibernate • Struts • UML		
SUMMARY		
<ul style="list-style-type: none"> ■ Sr. Developer with nine years experience in full life-cycle development, including analysis, design, development, deployment, testing, documentation, implementation, and maintenance of application software in web-based environment, distributed N-tier architecture, and client/server architecture. ■ Experience in designing and developing object-oriented software applications, ranging from e-business, B2B applications, service delivery, asset management, and Internet and intranet applications. ■ Sound knowledge of developing applications based on architectures such as Apache Struts Framework, Spring Framework, and MVC architecture. ■ Experience in implementing core Java & J2EE design patterns, such as Singleton, Factory Pattern, Service Locator, Business Delegate, DOA, Session Façade, and Value Object. ■ Solid understanding of business needs and requirements. Expertise in creating software requirements specification (SRS), preparing functional design documents (FDD), detailed technical design document (TDD), UML diagrams, and exhaustive test plans. ■ Strong management, planning, architecting, analyzing, designing, and programming capabilities. ■ Excellent analytical, problem solving, communication, and team skills. 		
TECHNICAL PROFILE		
Languages:	Java, C++, HTML, SQL, PL/SQL	
Technologies:	J2EE, Servlets, JSP, JDBC, EJB, Hibernate, RMI, JavaBeans, Spring, JSF, MQ Series	
Script Languages:	JavaScript	
Java IDE'S:	RAD (Rational Application Developer), WebSphere Studio Application Developer (WSAD), NetBean, MyEclipse, and BEA Workshop	
Methodologies:	OOAD, UML, Rational Rose 98/2000, Rational RequisitePro, RUP	
Application Server:	IBM Websphere, Weblogic Server, Tomcat	
Other Tools:	Rational ClearCase, ClearQuest, Microsoft Visio, Visual Source Safe, Borland StarTeam, StarTrack	
Software Testing:	Test Plan/Test Cases/Test Suite, Unit Test, Component Test, Regression Test, Junit	
Framework:	Struts Framework, Spring Framework, and MVC Framework	
Database:	Oracle, DB2, MYSQL	
Operating System:	AIX-UNIX, Windows NT	
EXPERIENCE		
Sr. Developer	Hewlett Packard, Cupertino, CA	July 2005 to Present
<i>Develop and maintain the backend application supporting consumer order directly off the HP web site. This application sits between the consumer web site and the HP ERP system.</i>		
<ul style="list-style-type: none"> ■ Responsible for gathering system requirements, analysis, design, prototyping, development, and UAT of this system. Also manage an offshore development team. 		

FIGURE 11-1 Application developer sample résumé

Mehal Upahyaha

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- Additional responsibilities include converting business test cases into technical use cases, ensuring that the quality process is followed and implemented in each SDLC stage, monitoring the development activities by conducting reviews of each development, and configuration management.
- Provided application support during the initial deployment of the application in production environment.

Environment: Java 1.4, JavaScript, JSP/Servlets, EJB 2.0, JMS, JNDI, JDBC, Struts, Spring 1.1, Hibernate, JAXP 1.1, BEA Weblogic 9.1 Workshop, Ant, Log4j, Junit, Oracle 9i, TOAD, Rational XDE, ClearCase, ClearQuest.

Sr. Developer

SBC, NY

March 2004 to July 2005

This application is used for integrating financial systems and applications for multichannel banking. It consists of a front-end portal framework and an integration (BEA Web Logic Integration) layer between SBC's legacy system and the channel infrastructure.

- Worked with the business analyst in gathering requirements, analysis, and design, and then documenting functional and technical requirements, including software architecture documentation, HLDs and LLDs and technical design using UML diagrams.
- Validated design patterns and implemented design patterns, including Service Locator, Front Controller, Session Façade, Value Object, Singleton, and Façade.
- Implemented STRUTS (MVC) web frameworks.
- Wrote the test plan, test cases, and test scenario units.

Environment: J2EE, Servlet/JSP, EJB 2.0, Struts, Web Sphere 5.1, Quartz Scheduler, XML, DB2, IBM WSAD 5.1, Rational ClearCase, ClearQuest.

Consulting Developer

Strategem Technologies Pte Ltd, Singapore

October 2002 to March 2004

Customer, MANSION, is a worldwide gaming service provider. Reengineered existing portal from C++, PHP, and ASP.NET to J2EE platform. New architecture included N-tier architecture implemented through SOA to provide business services to different applications, Tangosol for in-memory entity caching, and Model 2X for multilingual and multichannel support.

- Served as the module lead involved in application and architecture design.
- Responsible for gathering the system requirements, conducting the feasibility study, prototyping, analysis, design, system architecture, development, unit testing, and user acceptance testing.
- Wrote detailed functional and technical design documentation for the requirements, owning and controlling the documents.
- Used RAD for development and deploying the code. Monitored the development activities and conducted project reviews at each stage.

Environment: Java, J2EE, JSP, EJB, JNDI, JDBC, Servlets, BEA Workshop, WebLogic 7.0, Oracle 8i, Struts framework, Borland Star Team, Borland Star Track.

EDUCATION

MBA, University Of Pune, India

BS Software Engineering, University of Bombay, India

FIGURE 11-1 Continued

119 N. 12 th Street, Guelph, MI 58447 • (701) 522-8591 • jeffsmith@hotmail.com																			
Jeff Smith																			
Summary of Skills	<ul style="list-style-type: none"> ■ Ten-year career in commercial and enterprise web software development with team lead experience. ■ Collaborative, solutions-driven senior software engineer with experience in all phases of the software development lifecycle, including client management. ■ Extensive experience with developing e-commerce systems, custom shopping carts, and integration with third-party payment gateways. ■ Dedicated to keeping up with new technologies and applying them to solve business needs. ■ Well-regarded communication skills, resourcefulness, and personal presentation. 																		
Technical Skills	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Languages</td> <td style="padding: 2px;">Java, J2EE (JSP, Servlets, JDBC, EJBs, JMS, Struts, Java Swings, AWT, JFC), PHP, Perl, XML, PLSQL, C/C++, Visual Basic, Visual C++</td> </tr> <tr> <td style="padding: 2px;">RDBMS/DBMS</td> <td style="padding: 2px;">MYSQL, PostGRE SQL, Oracle, MS SQL Server, Sybase, MS Access, FoxPro</td> </tr> <tr> <td style="padding: 2px;">Server/Client Script</td> <td style="padding: 2px;">UNIX/Linux, ANT, PERL, Python, Shell Script, Active Server Pages (ASP), VBScript, AJAX, XML, JavaScript</td> </tr> <tr> <td style="padding: 2px;">User Interface</td> <td style="padding: 2px;">HTML, DHTML, CSS, JSP, XSL, and Swing as application and Applets</td> </tr> <tr> <td style="padding: 2px;">Server</td> <td style="padding: 2px;">Apache HTTP Server, Weblogic, JRUN, Jakarta-Tomcat, IIS</td> </tr> <tr> <td style="padding: 2px;">Operating Systems</td> <td style="padding: 2px;">Debian GNU/Linux, CentOS, Red Hat Linux, UNIX, Windows NT/9X/2000/XP/Vista</td> </tr> <tr> <td style="padding: 2px;">Multimedia</td> <td style="padding: 2px;">Photoshop, Flash, ImageReady</td> </tr> <tr> <td style="padding: 2px;">Hardware</td> <td style="padding: 2px;">Dell, Intel-based PCs, IBM Server Station</td> </tr> <tr> <td style="padding: 2px;">Other tools</td> <td style="padding: 2px;">TRAC 0.9.6, Eclipse SDK 3.2, TOAD 2.0 for MYSQL, ER-Studio, Dreamweaver, FrontPage, Crystal Reports, PageMaker, COM/DCOM, Visual Source Safe, MFC, ATL, ADO</td> </tr> </table>	Languages	Java, J2EE (JSP, Servlets, JDBC, EJBs, JMS, Struts, Java Swings, AWT, JFC), PHP, Perl, XML, PLSQL, C/C++, Visual Basic, Visual C++	RDBMS/DBMS	MYSQL, PostGRE SQL, Oracle, MS SQL Server, Sybase, MS Access, FoxPro	Server/Client Script	UNIX/Linux, ANT, PERL, Python, Shell Script, Active Server Pages (ASP), VBScript, AJAX, XML, JavaScript	User Interface	HTML, DHTML, CSS, JSP, XSL, and Swing as application and Applets	Server	Apache HTTP Server, Weblogic, JRUN, Jakarta-Tomcat, IIS	Operating Systems	Debian GNU/Linux, CentOS, Red Hat Linux, UNIX, Windows NT/9X/2000/XP/Vista	Multimedia	Photoshop, Flash, ImageReady	Hardware	Dell, Intel-based PCs, IBM Server Station	Other tools	TRAC 0.9.6, Eclipse SDK 3.2, TOAD 2.0 for MYSQL, ER-Studio, Dreamweaver, FrontPage, Crystal Reports, PageMaker, COM/DCOM, Visual Source Safe, MFC, ATL, ADO
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Employment History	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Sr. Software Engineer Be Josie, Inc., Santa Ana, CA</td> <td style="text-align: right; padding: 2px;">9/2004- Present</td> </tr> <tr> <td colspan="2" style="padding: 2px;"> <ul style="list-style-type: none"> ■ Developed www.bejosie.com web portal using PHP5/MYSQL5, Drupal 7.2. ■ Developed migration application for data transfer using PHP/XML. ■ Worked closely with development team to automate nightly builds of their product using Subversion/ANT/Perl/bash and other scripting languages. Used Eclipse/DBG debugger for debugging and Subversion as CVS. </td> </tr> </table>	Sr. Software Engineer Be Josie, Inc., Santa Ana, CA	9/2004- Present	<ul style="list-style-type: none"> ■ Developed www.bejosie.com web portal using PHP5/MYSQL5, Drupal 7.2. ■ Developed migration application for data transfer using PHP/XML. ■ Worked closely with development team to automate nightly builds of their product using Subversion/ANT/Perl/bash and other scripting languages. Used Eclipse/DBG debugger for debugging and Subversion as CVS. 															
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FIGURE 11-2 Web application developer sample résumé

Jeff Smith		Page 2
	<ul style="list-style-type: none"> ■ Created, maintained, and supported the build environments using ANT/PERL scripting for development, integration, and staging. ■ Identified, set up, and supported key infrastructure requirements for the development and testing teams. ■ Installed update source control systems on different platforms. ■ Provided support for production systems. 	
	<p>Sr. Systems Engineer, Twinn Software, Aliso Viejo, CA 6/2002–9/2004</p> <ul style="list-style-type: none"> ■ Developed front-end applets that could be used in a web browser and could generate charts of real-time quotes by reading the values from the corresponding database. ■ Middleware development with servlets and JSPs that performed custom analytics on the data reading from the database or from the real-time updated stream. Middle tier development followed J2EE standards. ■ Developed and customized a content management system using Drupal. The system supported an e-commerce-based web site using OSCcommerce with LAMP extension. ■ Developed an HSBC Payment Gateway for e-commerce using servlets. ■ Developed applications for concurrency, XML parsing, XML validation, and report generation. 	
	<p>Sr. Software Architect, SystemsPro Corp., Mission Viejo, CA 2/2000–6/2002</p> <ul style="list-style-type: none"> ■ Developed new web software applications and dynamic web sites. ■ Had high-phased interaction with the client, translating needs into technical requirements, selecting the best implementation method and hands on development that included coding, GUI, database development, implementation, and integration with existing systems. ■ Developed coding standards using Java, J2EE, EJB, Swing, XML, JSP, and MYSQL. ■ Developed object-oriented C++ components and displays using JavaScript and HTML. ■ Developed e-commerce systems using OSCcommerce, developed custom shopping carts, developed custom extensions to existing e-commerce shopping cart systems, and integrated with third-party payment gateways ■ Served as project coordinator leading several projects, defining project proposals, and setting and managing project budgets. 	
Education	<p>B.S. Information Technology, California State Polytechnic University, Pomona, CA 1999</p>	

FIGURE 11-2 Continued