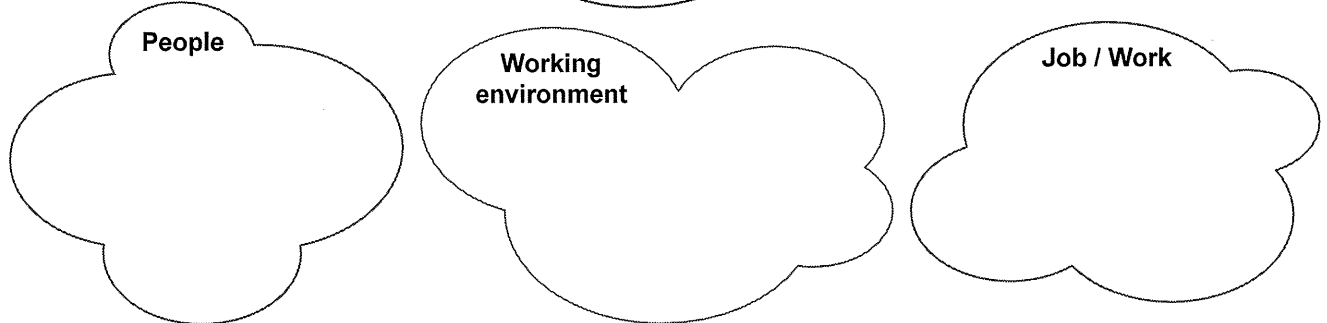
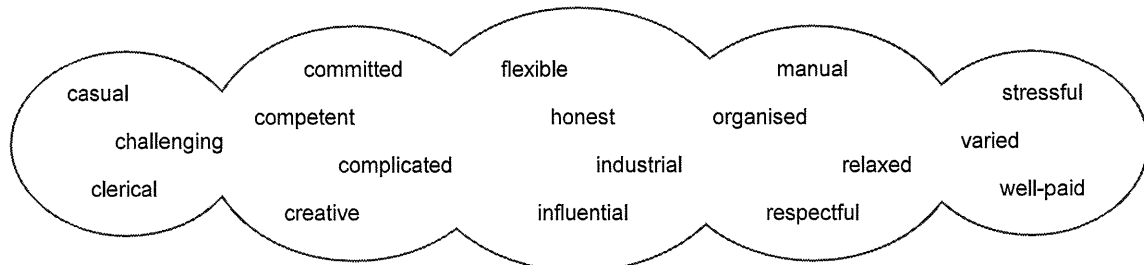


Lesson 11: Career / Work

Worksheet A

Student's Copy

1. Put the words in the correct categories. Some words may go in more than one category.



2. Can you explain the difference between the following?

1. a *professional* and a *freelancer*

2. a *salary* and *commission*

3. *teamwork* and *collaboration*

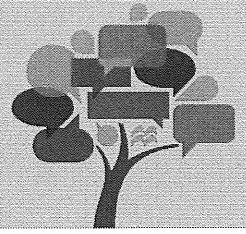
4. *contribution* and *achievement*

5. *recognition* for your work and *reward* for your work

6. a *challenge* and a *problem*

7. *authority* and *independence*

8. *responsibility* and *promotion*



Lesson 11: Career / Work

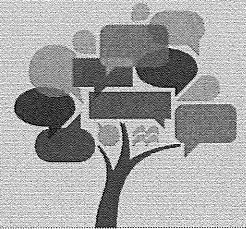
Students Copy

3. Number the following in order of how important you think they are, with number 1 as the most important. You can add others if they are important to you.

In my job, it is important for me to have:

- a high salary
- a pleasant working environment
- regular challenges
- responsibility
- recognition for my achievements
- the chance to travel
- job satisfaction
- promotion opportunities
- independence
- power and authority

CAREER / WORK



Lesson 11: Career / Work

Worksheet B

Students Copy

4. Match the skills/qualities to the jobs where you think they would be most needed. You can use the jobs suggested or your own ideas. Finally, with a partner, discuss your answers.

1. being able to negotiate
2. being able to give good advice
3. being organised and able to coordinate projects
4. being able to show empathy/sensitivity/patience with other people
5. being a good listener
6. being able to handle complaints
7. being able to find imaginative solutions to problems
8. being self-reliant/able to work alone
9. being able to work well in a team
10. being able to motivate others

e.g.

Student A: I think to be a police officer you need to be able to handle complaints, and sometimes to negotiate. You also need to be a good listener and I think it helps if you are able to show empathy or sensitivity to others.

Student B: I think that's right, but you also need most of those abilities to be a shop assistant, although...

Airline pilot
Office manager
Decorator
Designer
Electrician
Engineer
Inventor
Mechanic
Plumber
Police officer
Shop assistant
Teacher

5. In pairs, role-play a job interview situation. Begin by deciding what the job is and writing two or three questions based on the skills/qualities in exercise 4. Then take turns interviewing each other. Remember to use the language from this lesson.

Possible interview questions for Student A to ask:

Why do you want to be a ...?

What special skills or abilities do you think you can offer this profession?

Can you give me an example of when you had to negotiate something/give advice/organise something/find an imaginative solution to something, etc?

What do you think makes a good listener? Do you think you are one? Why/Why not?

Do you work best alone or in a team?

How would you handle the following situation/complaint: [give a scenario related to the job]?