

- 95 C “Exhibits will provide information about literary traditions across the state” means the event will deal with books rather than swords, ships or coffee. Since “all attendees will receive a free map of Georgia,” it can be assumed that the state is Georgia.
- 96 B Marcy’s Café is a “benefactor of the event,” meaning it provides some support (usually financial) for the event.
- 97 C “Local authors, illustrators and poets will be on hand as well.” In other words, “artists will attend.”
- 98 C The speaker recommends to “keep the seed watered.” “Water” in this case is synonymous with “moist.” B contradicts the information from the lecture (“well-lit,” rather than “dark”). A and D pick random words from the lecture but don’t make sense.
- 99 B The speaker says, “When the root system in the water jar is about the size of a fist, it is time to transplant the seed.” It means that the moment to transplant the seed is determined by the size of the roots. Note that D is incorrect, since the roots can be large enough *and* remain entirely in water.
- 100 D The process described deals with “growing an avocado plant.” A, B, and D are just details from the lecture.

SECTION II: READING

Part 5: Incomplete Sentences

- 101 C The past perfect tense (in this case, “had already started”) is used to describe an event that took place in the past before another event (in this case, “arrived”).
- 102 A The phrase “would you mind” is always followed by a gerund, the *-ing* form of a verb.
- 103 D If an opportunity falls through, it is no longer possible. Since Grayson was “disappointed,” it means the opportunity was not available any more.
- 104 A Whereas means “while on the contrary” and is used for comparisons. This sentence compares Dr. Harper (“has already given a keynote address”) and Dr. Frank (“has never even addressed a classroom”). B and D are prepositions and therefore should be followed by a noun rather than a phrase. “However” normally does not suppose any comparison in a sentence where it is used.
- 105 C The phrase “looking forward to” is always followed by a gerund, the *-ing* form of a verb.
- 106 A “Services rendered” is a standard phrase which means “services performed.” The other verbs, *did* and *made*, do not make sense in this context.
- 107 D Parallel structure: “not only for” should always be followed by “but also for.”
- 108 A An adjective meaning “producing benefits” is necessary in this sentence, so A is the correct response. This is a question testing your vocabulary.
- 109 D The phrasal verb “slip away” means “leave quietly.” Other answer choices do not make sense given the context (“without being noticed”).

- 110 A** Since “methodology” is singular, **B** and **D** cannot be correct. “Gotten” is a past participle, not a personal form of a verb.
- 111 C** The idiom “out on a limb” means “in trouble.” **A** and **B** do not make much sense. “Head over heels” is an idiom usually meaning “being in love.”
- 112 B** In this context, “given” means the same as “due to” or “because of.”
- 113 C** The present perfect passive tense focuses on the noun that is the receiver or result of an action, and is made by combining a passive subject with “have + been + *past participle*.” “Will” in this context refers to the “product.”
- 114 A** A verb is needed here, so **A** is the only possible answer.
- 115 C** “With all due respect” is a phrase used to disagree politely with someone. Other answer choices do not make sense.
- 116 B** In this tag question, it is assumed that the first part equates to “government spending *does impact...*,” so **B** is the correct response.
- 117 C** The subjective-case pronoun follows the verb “to be.”
- 118 A** A “quorum” is the number of members necessary to be present in order to conduct business. This question tests your vocabulary.
- 119 D** To “jot down” means to “write something quickly.” All the other answer choices do not make much sense.
- 120 B** Simple present tense is necessary in this sentence, and the subject (“term”) is singular, so **B** is correct.
- 121 B** Choices **A**, **C** and **D** mean “because” and so do not make sense in context. “Oddly enough” is an expression of surprise.
- 122 C** The future perfect progressive tense describes a continuous future action that will last until some specified future time (“will have been waiting”).
- 123 A** Because “turnover” is uncountable, “little” is necessary here, without article “a.”
- 124 D** The word “since” indicates that the present perfect tense is necessary, so **D** is correct.
- 125 C** “Actually” is an adverb used to indicate something unexpected. The phrase “not five but rather ten” indicates that – unexpectedly – ten (rather than five) “of the unsuccessful candidates had been pre-screened through telephone interviews.” The other answer choices are also adverbs, but do not make sense in context. “Considerably” (**A**) means “to a large extent,” and “pleasantly” (**B**) refers to something enjoyable. “Leisurely” (**D**) means “without haste.”
- 126 B** Both “bookkeeping” and “filing” are nouns, so parallel structure says that the missing phrase must also be a noun. **B** is the only possible answer.
- 127 B** “A drop in the bucket” means “insufficient amount.” **A**, **C** and **D** contradict the negative tone of the sentence.
- 128 D** “For ages” means “for a very long time.” **A** is incorrect because it misses “for.” **B** would be correct if the sentence were in a past tense, not present perfect. **C** is incorrect because it refers to the future.

- 129 B** The past participle “gone” requires a supporting verb – in this case, “has.” “Apparently” is used when something seems to be true.
- 130 D** The word “more” requires an adverb that does not form a comparative using the suffix “-er,” so **A** is incorrect. **B** is incorrect, because it contains an adjective rather than an adverb. “Hardly” does not form a comparative at all.
- 131 C** In this sentence, “who used to work in Denver” is a non-defining clause, which means it gives extra information about a noun that has already been discussed.
- 132 C** “Rebate” means the partial return of a payment. This question tests your vocabulary.
- 133 A** An adverb is needed in this sentence, so only **A** is correct. “Accordingly” is an adverb meaning “in the proper manner.”
- 134 B** Since there is no question mark, choices **A** and **D** are not possible. The subject is redundant in choice **C**. **B** represents a phrase with inversed syntax, which adds emphasis to the sentence.
- 135 B** “Nonetheless” is an adverb meaning “in spite of that.” **A** and **C** are not good, because they are prepositions, and **D** is a verb.
- 136 A** This is an example of the second conditional, which is used if an unlikely situation were true. The “if” can be removed such as in “were she to be,” which means the same as “if she were.”
- 137 D** When an adverb such as “seldom” is the first word in a sentence, the verb goes before the subject, i.e. “Seldom has Ms. Ong.”
- 138 D** Parallel structure requires a verb in an –ing form, i.e. “increasing, cutting, developing.”
- 139 D** The past perfect progressive tense shows that something started in the past and continued up until another time in the past (“he said he had been waiting for our order”).
- 140 C** In this sentence, the word “hire” indicates that the missing word should be a person. A “translator” is someone who turns something from one language into another.

Part 6: Text Completion

- 141 C** “I am writing in reference to” is a standard opening for a business letter.
- 142 A** An adjective modifying “placement” is necessary in this sentence. Only **A** is an adjective.
- 143 C** A verb is necessary, so **B** and **D** can be eliminated. **A** would need to be “Please find attached” in order to be correct.
- 144 A** “Stationery” refers to writing supplies and office materials.
- 145 D** Choices **B** and **C** do not address the conditional nature of this sentence. **A** is missing a verb.
- 146 A** To “fill someone in on something” means to “provide information.” All the other answer choices use the wrong verb form (a dictionary verb form is necessary after “would”).

- 147 A** The adjective is necessary here, and “economic” is the only adjective among the answer choices.
- 148 C** “Admittedly” is an adverb which means something that “has to be acknowledged.” In this sentence, it makes sense since “business still tends to focus on short-term profit and shareholder value.” The other choices do not make sense in context. “Incidentally” (A) means “by the way,” and “since” (D) means “because.” “However” (B) cannot be used in this sentence, because it is followed by the word “but,” which means the same thing.
- 149 D** “Denied” after “sustainability” and “conservation” indicates that the verb is passive and therefore requires the verb “be” in some form. Only D contains “be.”
- 150 D** “Therefore” (B) means “as a result,” and “despite” (C) means “regardless of.” Neither makes sense in context. A word meaning “simply” is necessary here, and only D is appropriate. A is incorrect because “so” supposes a logical cause-and-effect sequence, which is not the case in this passage.
- 151 B** The noun “package” requires a singular adjective, so B is correct. “All,” “both,” and “many” are used only with plurals.
- 152 C** A simple present tense verb for a singular subject (“package”) is necessary. Only C represents that.
- 153 D** The meeting is “annual,” which means it takes place once a year.
- 154 A** One resolution will be to “approve the final dividend.” A “dividend” is a share in profits for stockholders. Therefore, “earnings allocation” is a topic which will be addressed. All the other answer choices just pick random words from the announcement without making much sense.
- 155 C** Shareholders who cannot attend should get a “proxy” (“authorized substitute”) to take their place. “Attending a different meeting” is not an option, according to the announcement. A and D simply pick random words from the text.
- 156 B** Choices A, C and D are too specific. Choice B best reflects the general purpose of the passage.
- 157 C** Objectives should be “attainable” (or “reachable”). A is the opposite of the correct answer, and B and D contradict the context of the passage.
- 158 A** “Morale,” “reputation,” and “intangible assets” are difficult to verify, but “monthly sales” are normally easily verifiable.
- 159 B** Choices C and D are too specific, and A does not reflect the neutrality of the article. The article primarily provides information about business entertaining.
- 160 C** The quote, “Each event is treated as a long-term business development opportunity with a clear return on investment,” indicates that resulting profit is important in business entertaining.
- 161 B** “Type of food eaten” is not included in the list: “business purpose, the amount of each expense, the date and place of the entertainment and the business relationship of the persons entertained.”

- 162 C** As he is responding to a customer's problem, he is most likely a customer service representative. "R&D" in **B** stands for Research and Development.
- 163 C** The letter is dated June 15th and states that all phones will be delivered by August 1st – in six weeks.
- 164 D** The correspondence states, "If, due to this unfortunate delay, you would like to cancel your order, please send us a note to that effect." "Send us a note" means that the order should be cancelled in writing.
- 165 C** The passage says, "In the red column, subtract any service charges, withdrawals and deductions." An example of this is "payment taken out of the account."
- 166 A** A given example of a problem that could appear on a statement is "unauthorized transactions on your account." One case of that is "unexplained withdrawals." All the other answer choices are not really "problems."
- 167 A** "If you fail to notify us of suspected problems within 30 days after we make the statement available to you, then South West Bank is not liable for any ensuing losses." In other words, South West Bank will assume responsibility if notified in less than 30 days, and a fortnight is two weeks.
- 168 A** **B** is not possible because the form says "Please note this form is not an application for admission." **C** and **D** are not possible because the form does not report grades or test any knowledge.
- 169 B** Ethnic data is "optional," or, in other words, not mandatory. "Race" is usually included in ethnic information.
- 170 D** This is the only answer choice that correctly lists all the three pieces of Program Information. **A** and **C** have mistakes in both Program of Interest and Term of Interest. **B** has a mistake in the Degree Objective (since ETJ is a university, it doesn't offer high-school certificates).
- 171 C** "Alumni" means "former students of a specific school or program."
- 172 B** While the passage briefly discusses eliminating entrants and informing the media, its main purpose is to provide rules for a contest. Only option **B**, "To set regulations for participation," indicates that focus.
- 173 B** The sponsor does claim the right to stop the sweepstakes, use the winner's photograph or contact the media, so **A**, **C** and **D** can be eliminated. Also, the sponsor would logically not claim the prize in its own contest.
- 174 D** It is clear that "their entries no longer count" because "any entrant's failure or refusal to comply with these Official Rules will result in his or her entries being void."
- 175 A** The passage states, "We must react to the complaints of tardiness that we received last month." "Tardiness" means "occasions of being late."
- 176 C** Since "the user ID and password... will be issued next week," it can be assumed that the system is not in use yet.
- 177 A** The statement "Failure to use the new system will result in disciplinary action" means that punishment will result if someone does not use the system.

- 178 D** The hotel offers “complimentary weekday newspapers in the lobby.” “Complimentary” means “free of charge,” so in other words, there is free reading material available. There is a discount on breakfast and a reduced price for the garage, but neither is for free. **C** is incorrect, because “many” rooms have terraces, but not “every room.”
- 179 C** The passage states that a concierge is available “to help you navigate Perth’s world-class entertainment venues.” Booking theater tickets is one example. All the other answer choices distort information from the passage.
- 180 D** The passage says, “Special rates during off-season” and “Weekly/monthly rates.” That means that rates are cheaper during those times.
- 181 B** The passage says, “When I first went to your store, I went upstairs and bought some sheets and towels.” Sheet and towels are linens.
- 182 D** The passage says, “Then, I bought a toaster.” A toaster is an appliance.
- 183 B** The passage says, “Then I went upstairs, bought a birthday card and later, some buttons.” A birthday card would be purchased in the Stationery department, and buttons would be purchased in Fabrics.
- 184 A** She is missing a bracelet, which is a kind of jewelry.
- 185 D** The passage describes the bracelet as “monetarily inexpensive but priceless on an emotional level.” That means it is not expensive (so **A** and **B** are wrong) but meaningful emotionally.
- 186 C** “Nicotine” and “smoking” indicate that the program targets cigarettes.
- 187 B** Since the advertisement says that no patches, gum, medication, nicotine replacement or extra exercise will be involved, choices **A**, **C** and **D** can be eliminated. Only **B** accurately reflects the course offerings.
- 188 B** The passage says, “First, how long is each hypnotherapy session? Can I assume they are one-on-one sessions? I wouldn’t want to do something like that in a group.” It means he wouldn’t like to take hypnotherapy sessions in a group.
- 189 D** Rowntree’s letter says, “Also, what kind of money-back guarantee are you offering?” All the other answer choices are not mentioned as Rowntree’s questions.
- 190 A** The passage says, “I saw your ad in a weekly print periodical.” A magazine is an example of a weekly print periodical.
- 191 D** “We received your signed order through courier today” means that Abena sent a hard copy.
- 192 B** It is clear that Abena would like to know who will handle installation, because she asks, “Regarding installation, will that be done on the TSB end?” Part number 879 is no longer available, so **A** does not make sense. The parts will be made of aluminum in any case, so **C** does not make sense.
- 193 B** Tina says, “It is fine with TSB to substitute part number 879,” so she sees it as a suitable replacement. The 880 parts are made of steel, so **A** is wrong. 880 has the same dimensions as 879, so **C** is wrong.

- 194 A** The passage says, “Also, you previously quoted \$2,500 for the transport of 500 parts. Can we just double that for this order?” If 500 parts cost \$2,500 for transport, the 1,000 parts would cost \$5,000.
- 195 C** “Expertise” is synonymous with “know-how.”
- 196 B** Abbas worked 18 overtime hours.
- 197 A** Employees are paid “time and a half” for overtime, meaning they get their regular wages plus a 50% bonus. In other words, if an employee usually earns \$20 per hour, that employee will get \$30 per hour of overtime work.
- 198 B** A “ban” is a “prohibition,” which means eliminating the possibility to work extra hours.
- 199 A** Ara’s email says, “The deadline for corrections to the previous Minutes is Friday at 9 am.” “Minutes” is the written record of a meeting, so **A** is correct.
- 200 C** Ara’s email says, “Overtime hours are soaring.” “Rocketing” and “soaring” both mean “increasing at a very rapid pace.”

